

A	B	C	D	E	F	G	H	I	J	K	
BUILDING PERMIT APPLICATION (Not Requiring Sub-Division Approvals)	BUILDING DEPARTMENT ACTION		APPLICANT ACTION	BZA ACTION	APPLICANT ACTION	PLANNING BOARD ACTION	APPLICANT ACTION	ARC ACTION	APPLICANT ACTION	BUILDING DEPARTMENT ACTION	
	VGN Zoning Check	NYS Code Check		Board of Zoning and Appeals		Planning Board		ARC		Building Permit/ NYS Code Check	
1	Plan Check	Complies with Zoning	Complies with NYS Code	None	None	None	None	None	None	Building Permit is Issued	
2	Plan Check	Complies with Zoning	Plans require revisions, resubmit.	Applicant resubmits Plans for NYS Code Check							
3	Plan Check	Complies with Zoning but requires <u>ARC Approval</u> only.	Compliance with NYS Code not required at this time	None	None	None	ARC Application required	Plans are approved by ARC	Plans are submitted for final NYS Code Check	Plans are reviewed for final code check, Building Permit is issued if plans are approved, if not applicant revises plans for final code check.	
4								Plans are conditionally approved by ARC	Applicant revises and reissues plans for ARC approval*		
5	Plan Check	Complies with Zoning but requires <u>Planning Board Approval & ARC Approval</u>	Compliance with NYS Code not required at this time	None	None	Planning Board Application required	Plans are approved by Planning Board	ARC Application required	Plans are approved by ARC	Plans are submitted for final NYS Code Check	Plans are reviewed for final code check, Building Permit is issued if plans are approved, if not applicant revises plans for final code check.
6							Plans are conditionally approved by Planning Board	Applicant revises and reissues plans for PB approval*	Plans are conditionally approved by ARC	Applicant revises and reissues plans to ARC for approval*	
7	Plan Check	Plans are incomplete, full zoning determination cannot be made	Plans are not reviewed and require revisions	Applicant resubmits Plans for Zoning Check							
8	Plan Check	Plans are complete and require <u>BZA approval(s)</u>	Compliance with NYS Code not required at this time	BZA Application required	Plans are approved by BZA	None	Planning Board approval not required**	ARC Application required	Plans are approved by ARC	Plans are submitted for final NYS Code Check	Plans are reviewed for final code check, Building Permit is issued if plans are approved, if not applicant revises plans for final code check.
9					Plans are conditionally approved	Applicant revises and re-issues plans for BZA approval*	Planning Board approval not required**	ARC Application required	Plans are approved by ARC	Plans are submitted for final NYS Code Check	Plans are reviewed for final code check, Building Permit is issued if plans are approved, if not applicant revises plans for final code check.
10					Plans are not approved by BZA	Applicant can appeal to NYS Supreme Court w/ Article 78					
11	** Exception: Planning Board approval required for sub-divisions.							Plans are conditionally approved by ARC	Applicant revises and reissues plans for ARC approval*		

** Exception: Planning Board approval required for sub-divisions.

* In some instances a review Board will conditionally approve plans and provide redline comments for BD at which point Applicant need not re-appear to Board for approval.