

**VILLAGE OF GREAT NECK  
61 BAKER HILL ROAD  
GREAT NECK, NY 11023  
TEL. # (516) 482-0187  
FAX # (516) 504-7595**

**APPLICATION FOR PERMIT TO ERECT AND MAINTAIN A SIGN**

PERMIT FEE \$200

PERMIT NO. \_\_\_\_\_

INSTRUCTIONS

This application shall be made out in ink or typewritten and a separate application shall be submitted for each sign to be erected.

Every permit expires September 30<sup>th</sup> of every odd year, at which time, renewal must be made in accordance with the provisions of Article XV of the Building Zone Ordinance, as amended, no matter when application was approved.

**APPLICATION IS HEREBY** made to the Building Inspector of the Village of Great Neck for a permit to erect and maintain a sign in accordance with this application and the regulations of Article XV of the Building Zone Ordinance of the Village of Great Neck.

SIGN OWNER \_\_\_\_\_  
NAME ADDRESS PHONE #

LOCATION OF SIGN \_\_\_\_\_  
ADDRESS PHONE #

IF CORPORATION, OFFICER \_\_\_\_\_  
NAME AND TITLE ADDRESS PHONE #

PROPERTY OWNER \_\_\_\_\_  
NAME ADDRESS PHONE #

IF CORPORATION, OFFICER \_\_\_\_\_  
NAME ADDRESS PHONE #

TO BE ERECTED BY \_\_\_\_\_  
NAME ADDRESS PHONE #

**WORKMEN'S COMPENSATION INSURANCE**

Pursuant to Section 275 of the Workmen's Compensation Law, a Certificate of Insurance on the standard form approved by the Industrial Commissioner, if not already on file with the Building Department, shall be with this application covering all operations in connection therewith, said certificate having been furnished by:

INSURANCE CO \_\_\_\_\_ POLICY # \_\_\_\_\_ EXP. DATE \_\_\_\_\_

WILL SIGN ADVERTISE BUSINESS CONDUCTED OR PRODUCTS SOLD ON PREMISES \_\_\_\_\_

LIST NUMBER AND SIZE OF EXISTING SIGNS ON PROPERTY \_\_\_\_\_

| FILL IN ONE ONLY                  | GROUND SIGN | POLE SIGN | SIGN ON BLDG. | RIGID CANOPY | SIGN ON CANOPY |
|-----------------------------------|-------------|-----------|---------------|--------------|----------------|
| HORIZONTAL MEASUREMENT            |             |           |               |              |                |
| VERTICAL MEASUREMENT              |             |           |               |              |                |
| TOTAL AREA OF SIGN, SQUARE FT     |             |           |               |              |                |
| OVERAL HGT. OF SIGN ABOVE GRADE   |             |           |               |              |                |
| # FT. BET BOTTOM OF SIGN & GROUND | N/A         |           |               |              |                |
| ILLUMINATED                       |             |           |               |              |                |
| NAME OF STREET SIGN FACES         |             |           |               |              |                |
| STR. FRONTAGE OF BLDG.-# FT.      |             |           |               |              |                |
| COLOR OF (SIGN) BACKGROUND        |             |           |               |              |                |
| COLOR OF (SIGN) LETTERING         |             |           |               |              |                |

**APPLICATION IS NOT VALID UNTIL APPROVED BY THE  
BUILDING INSPECTOR OF THE VILLAGE OF GREAT NECK**

